

## Quality System - Management Review Procedure

CD-Quality-MR-003

Approved by: 

Date: 17/6/14

As a minimum, Control Direction's Managing Director and Engineering Manager shall review the Quality System to ensure its continuing suitability, adequacy and effectiveness. This documented review is conducted as follows:

### 1. Frequency

The entire quality system will be reviewed:

- i. Annually.

### 2. Review process

Since the last review, this review will take into consideration:

- i. Quality investigations submitted via CD-Quality-R-002
- ii. Review forms submitted via CD-Quality-M-001.
- iii. From the forms assess supplier effectiveness.
- iv. Examine any suggestion reports (including audits and conformance to ISO 9001).
- v. Consider regulatory changes.
- vi. Consider adequacy of training.
- vii. Consider changed client expectations and feedback.
- viii. Examine the extent to which objectives and targets have been met including effectiveness of the quality system.
- ix. Adequacy of the organizational structure including staffing and resourcing.

### 3. Review documentation

Recommendations will be documented by minutes for necessary future actions: